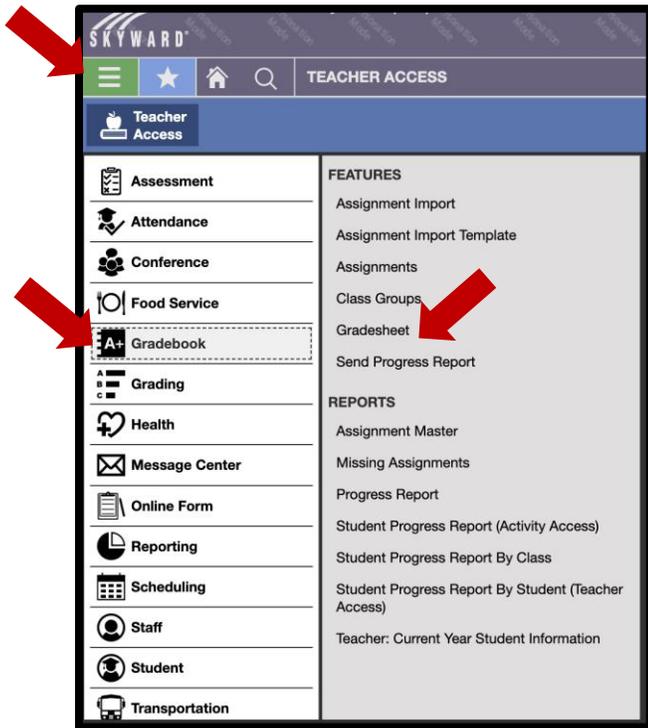


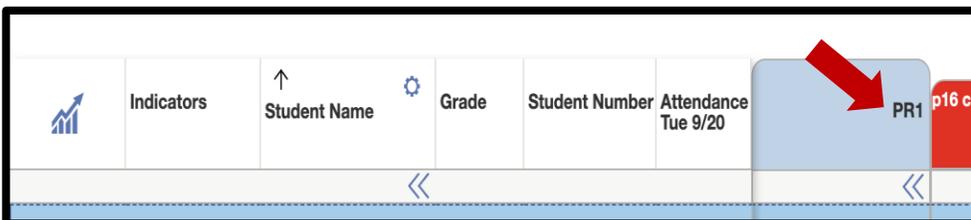
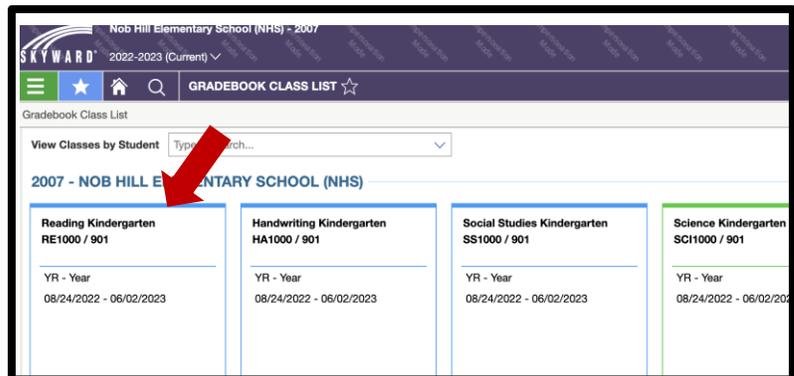
# Skyward

## Inputting Comments for Progress Reports



1. Open Skyward and click on the 3 Lines to open the Main Menu.
2. Select GRADEBOOK
3. Select GRADE SHEET

Select the SUBJECT or CLASS TILE.



Select PR1 at the top of the column.

**Grading Period Options**

- Grade Changes are Completed for: PR1
- Add / Edit Comments for Grading Period
- [Add / Edit Percent Adjustments / Grade Overrides](#)
- [Mass Score](#)

Save Cancel

Select Add/Edit COMMENTS FOR GRADING PERIOD.

Select up to two DEFAULT COMMENTS from the drop-down menu.

Indicators	Student Name	PR1	C1	C2	Free Form Comment
	Boros, Riley	A	Default Blank Comments to <input type="text"/> <input type="button" value="Clear Column"/>	Default Blank Comments to <input type="text"/> <input type="button" value="Clear Column"/>	Default Blank Comments to <input type="text"/> <input type="button" value="Clear Column"/>

Another option is to type in your own comments.

**Select SAVE CHANGES**

Save & Back Save Changes Cancel

PR1 COMMENTS FOR 08/24/22 - 09/29/22

Indicators	Student Name	PR1	C1	C2	Free Form Comment
	Boros, Riley	A	Default Blank Comments to <input type="text"/> <input type="button" value="Clear Column"/>	Default Blank Comments to <input type="text"/> <input type="button" value="Clear Column"/>	Default Blank Comments to <input type="text"/> <input type="button" value="Clear Column"/>